

CRAFTON PUBLIC LIBRARY BOARD OF TRUSTEES DUTIES AND RESPONSIBILITIES

- Serve a three-year term
- Attend monthly board meetings on time and prepared
- Represent our diverse community
- Know the mission and goals of CPL
- Financially support CPL with donation or participation in fundraising events
- Be familiar with the policies and guidelines of CPL
- Serve on at least one board committee
- Actively participate in board discussions and ask appropriate questions
- Speak out on ideas not favored for silence can be interpreted as consent
- Support decisions made by the CPL Board
- Keep confidential all discussions at Board meetings
- Be aware of issues that affect public libraries in general
- Be an advocate for the library
- Participate in the planning of the future of the library
- Set library policy
- Develop and adopt an annual budget
- Hire and evaluate the library director
- Have or obtain the following clearances, free of charge:

1. Child Abuse History Clearance:

<https://www.compass.state.pa.us/cwis/public/home>

2. PA Criminal Record Check: <https://epatch.state.pa.us/Home.jsp>

If you have lived in Pennsylvania consistently for at least the past 10 years, you do not have to do the Federal Criminal Background Check. Instead, you will be asked to sign a form stating you have lived in PA for the past 10 years and haven't committed any offenses that would prohibit you from serving as a volunteer. If you have not lived in Pennsylvania consistently for at least the past 10 years, you must obtain the Federal Criminal Background Check. You will be responsible for covering the cost. The Federal Criminal Background Check can be obtained here:

<https://uenroll.identogo.com/workflows/1KG738/appointment/bio>